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LIST OF DOCUMENTS TO BE SUBMITTED WITH PATOPS

No.	Document	Submitted			Accepted			Date returned (NCAA to fill in)
1	Company legal documents	Yes		No	Yes		No	
2	Accounting /auditing agency information	Yes		No	Yes		No	
3	Management Personnel CVs and appointment letters							
	•Chief executive officer	Yes		No	Yes		No	
	•Responsible person: Training	Yes		No	Yes		No	
	•Responsible person: Aircraft	Yes		No	Yes		No	
	•Air Safety Officer	Yes		No	Yes		No	
	•Quality Assurance Officer	Yes		No	Yes		No	
	•Responsible Person Ground training	Yes		No	Yes		No	
	•Responsible Person Examination Test Centre (If applicable)	Yes		No	Yes		No	
	•Responsible Person Language Test Centre (If applicable)	Yes		No	Yes		No	
4	Aircraft ownership/lease documents (List aircraft registrations below)							
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
5	Aircraft Insurance documents							
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
	V5-	Yes		No	Yes		No	
6	Maintenance agreements (List AMOs)							
		Yes		No	Yes		No	
		Yes		No	Yes		No	
		Yes		No	Yes		No	
		Yes		No	Yes		No	
7	Contracted service agreements (List)							
		Yes		No	Yes		No	
		Yes		No	Yes		No	
		Yes		No	Yes		No	
		Yes		No	Yes		No	
8	Contracted training agreements (List)							
		Yes		No	Yes		No	
		Yes		No	Yes		No	
		Yes		No	Yes		No	
		Yes		No	Yes		No	